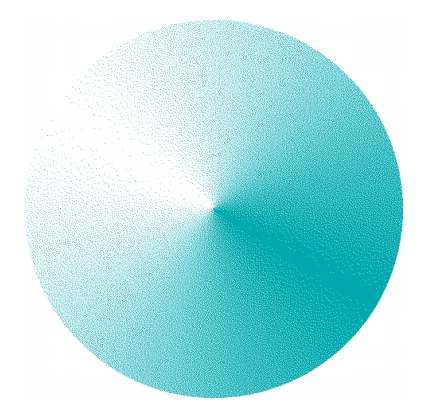
**Center Stage Korea**

**Guidelines for Project Proposals**

****

**Korea Arts Management Service**

**Performing Arts Promotion Team**

**E-mail:** [**csk@gokams.or.kr**](mailto:csk@gokams.or.kr)

**Tel : 82 2 708 2287 / 82 2 708 2273**

**Website:** [**http://eng.gokams.or.kr/**](http://eng.gokams.or.kr/) **Center Stage Korea**

**Center Stage Korea (CSK),** initiated and organized by Korea Arts Management Service (KAMS)**,** is a partnership with international presenters.

In cooperation with festivals, venues and networks, Center Stage Korea introduces Korea’s diverse performances to audiences around the world, thus strengthening cultural enrichment, mutual understanding and exchange in the field of arts.

**Overview**

1. **Who can apply**

International presenter (in charge of a festival, venue or network) seeking to organize a program featuring Korean artists/groups

1. **Eligible project**

* The proposed project must remunerate Korean artists/groups appropriately (e.g. performance fees, accommodation and per diem).
* The proposed project must start and end between February 2018 and December 2019
* \* Projects that start in 2019 are to provide Korean artists/groups with financial support in 2019.

1. **Type of project**
2. A single festival or venue presenting **Korean program**

\***Application Form No. 1\_ Korean Program Proposal**

|  |
| --- |
| **Korean program (1 or 2)**  1. Featuring two or more Korean artists/groups  2. Featuring Korean group(s) in an opening or closing performance  ※ It is strongly recommended that Korean programs be accompanied by an **additional program** on Korean performing arts (e.g. workshop, forum, press meeting, talk with the artist and reception).  ※ KAMS is willing to help international presenters who are interested in organizing Korean programs but have insufficient information on Korean artists/groups. Please feel free to contact KAMS |

1. A **Tour** featuring one or more Korean performing artists/groups planned by two or more partner organizations at several festivals/venues

\***Application Form No.2\_Tour Project Proposal**

1. **Selection criteria**
2. Project scope

* Korean program: number of performing artists/groups invited, plan for additional programming
* Tour: number of tour locations and performances

1. Contribution of International Presenter(s): the degree to which the international presenter(s) will support the Korean performing artists/groups artistically and financially

**5) Grant support**

* Part of the international airfare and freight cost of invited Korean performing artists/groups
* ※ Amount of grant to be confirmed through screening
* ※ Grants will go directly to the artists/groups.
* Joint plan to organize additional programs for the invited Korean artists/groups
* ※ In case that the condition of invitation or the invited Korean groups is changed, grant support would be canceled and changed.

**6) Obligations of selected presenters**

* International presenters are required to submit a report on the project’s results to KAMS within a month after the end of the project.

**7) Other**

* Support for selected projects is subject to reconsideration in case of changes in the terms and conditions of the initial proposal.
* Projects that do not remunerate participating Korean performing artists/groups or that are supported by other Korean sponsors (e.g. Arts Council Korea and Korea Foundation) are not eligible for selection.
* A presenter’s decision to cancel a selected project for financial and/or other reasons that do not fall within the scope of severe weather incidents and/or natural disasters may result in a disadvantage for the selection of his or her future projects.

**Submission**

**1) Required Documents**

1. Application form provided by KAMS (downloadable)
2. Document demonstrating previous projects (program booklets and videos)

**2) Submission Period:** November 1 – 30, 2017

**3) Email** your application documents to [csk@gokams.or.kr](mailto:csk@gokams.or.kr).

**Announcement of the Results**

The selected projects will be announced in January 2018 on KAMS’ website. KAMS will notify selected presenters individually to discuss additional project details and the further development of the mutual partnership.

**Contact Information**

Korea Arts Management Service

Performing Arts Promotion Team

Tel : 82 2 708 2287 / 82 2 708 2278

E-mail: csk@gokams.or.kr

**[APPLICATION FORM NO. 1]**

**<CENTER STAGE KOREA>**

**Korean Program Proposal**

**※ Along with the application form, please submit the Profile of Korean Artists/Groups (Appendix 1).**

**※ The Profile of Korean Artists/Groups (Appendix 1) must be written by the invited Korean artists/groups in Korean and signed by their representative.**

**A. Presenter**

|  |  |
| --- | --- |
| **Information on the Organization** | |
| Name of the Organization |  |
| Address |  |
| Website |  |
| Mission |  |
| Description of the Organization | [Festival]  Period, number of invited companies (artists), number of performances, number of venues and number of attendees (including participants and organizers)  [Venue]  Number of venues (including their seating capacity), number of invited companies (artists), number of performances, number of attendees (including participants and organizers) |
| Artistic Director /President |  |
| Contact Person |  |
| Position |  |
| Contact | Tel:  Email: |

**B. Korean Programs**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **General Information** | | | | | | | | | | |
| Date(s) of Korean Programs | | |  | | | | | | | |
| Main Presenter | | |  | | | | | | | |
| Project Partner(s) | | |  | | | | | | | |
| Sponsor(s) | | |  | | | | | | | |
| Project Objective | | |  | | | | | | | |
| Project Description | | |  | | | | | | | |
| Plans for Promoting  Korean Performing Arts | | |  | | | | | | | |
| Plans for Additional Programming | | | □ Talk with the Artist □ Reception □ Press Meeting □ Event with International Presenters □ Other  Details: | | | | | | | |
| Have you invited Korean artists/groups before? | | |  | | | | | | | |
| **Lineup of Korean Performing Artists/Groups** | | | | | | | | | | |
| **Name of Artist/Group** | | **Title of the**  **Performance** | | | **Number of Tour**  **Members** | | **Schedule/Venue** | | | **Notes** |
|  | |  | | |  | |  | | |  |
|  | |  | | |  | |  | | |  |
|  | |  | | |  | |  | | |  |
| **Status / Terms and Conditions of Invitation** | | | | | | | | | | |
| **Invitation** : □ Confirmed □ Under Negotiation  Confirmed Artist(s)/Group(s):  Artist(s)/Group(s) under Negotiation: | | | | | | | | | | |
| **Performance Agreement Terms** | | | | | | | | | | |
| **Name of the Artist/Group** | **Number of Performances** | | | **Performance Fee (USD)** | | **Per Diem**  **(USD)** | | **Other Conditions**  **(e.g. accommodation and local transportation)** | **Invitation Status**  **(Confirmed/**  **Under Negotiation)** | |
|  |  | | |  | |  | |  |  | |
|  |  | | |  | |  | |  |  | |
|  |  | | |  | |  | |  |  | |
| **How did you learn of the artist/group?** | | | | | | | | | | |

\* You may add rows if necessary.

**C. Budget**

\* Applicant may provide a separate budget document in lieu of this form, using the information found below as guidelines.

|  |  |
| --- | --- |
| **Estimated Expenses** (USD/EUR) | |
| Operation |  |
| Marketing |  |
| Invitational Programming |  |
| Other (Please provide details.) |  |
| Total Expenses |  |
| ▪ Total budget of your organization for the 2018 fiscal year:  ▪Status of the Budget for the Korean Project: □ Secured □ Partially Secured □ Not Secured Yet | |
| Notes | |
|  | |

How did you hear about Center Stage Korea?

1. Through KAMS
2. Through a contact in the Korean performing arts sector
3. Through a contact in the international performing arts sector
4. Online promotional content (Details: )
5. Offline promotional content (Details: )

\* KAMS will contact and interview the artists before the final screening.

\* You may add rows if necessary.

Date:

Name (print):

Signature:

**[Appendix 1\_Profile of Korean Artists/Groups]**

**<CENTER STAGE KOREA>**

**Profile of Korean Artists/Groups**

|  |  |  |
| --- | --- | --- |
| **1. Profile of the Artist/Group** | | |
| Name of the Artist/Group |  | |
| Business Registration Number  (Identification Number) |  | |
| Title of the Performance |  | |
| Information on the Performance |  | |
| URL of the Performance |  | |
| Genre |  | |
| Weight and Estimated Cost of Freight | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_KG / \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Korean won  (Please submit the quote for the freight.) | |
| Past Experience of Performing Abroad |  | |
| Name of the Person in Charge |  | |
| Contact Information | Tel:  Email: | |
| Number of Persons Needed for a Tour | Number of Persons: \_\_\_\_\_ persons | |
| **Name** | **Role** |
|  | *Artist* |
|  | *Manager* |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

\* You may add rows if necessary.

\* Agreeing to submit private information regarding the present application form, I hereby declare that the information provided is true and correct.

(Korean Group) Agreeing to submit private information regarding the present application form, I hereby declare that the information provided is true and correct.

(day) (month) 2017

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(signature)

**[APPLICATION FORM NO. 2]**

**<CENTER STAGE KOREA>**

**Tour Project Proposal**

**※ Along with the application form, please submit the Profile of Korean Artists/Groups (Appendix 1).**

**※ The Profile of Korean Artists/Groups (Appendix 1) must be written by the invited Korean artists/groups in Korean and signed by their representative.**

**A. Tour Project**

|  |  |
| --- | --- |
| **General Information** | |
| Network Joined by the Main Presenter | □ EFWMF member □ La Red member □ World Routes member  □ None |
| Main Presenter **(B)** |  |
| Copresenter **(C)** |  |
| Invited Korean Artist/Group |  |
| Tour Period |  |
| Expected Results of the Tour |  |
| Contact Person |  |
| Contact Information | Tel:  Email: |

**B. Main Presenter**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Information on the Organization** | | | | | | | |
| Name of the Organization | |  | | | | |
| Address | |  | | | | |
| Website | |  | | | | |
| Mission | |  | | | | |
| Description of the Organization | | [Festival]  Period, number of invited companies (artists), number of performances, number of venues, number of attendees (including participants and organizers)  [Venue]  Number of venues (including their seating capacity), number of invited companies (artists), number of performances, number of attendees (including participants and organizers) | | | | |
| Have you invited Korean artists/groups before? | |  | | | | |
| Artistic Director  /President | |  | | | | |
| Contact Person | |  | | | | |
| Position | |  | | | | |
| Contact Information | | Tel:  Email: | | | | |
| **Status / Terms and Conditions of Invitation** | | | | | | |
| **Invitation** : □ Confirmed □ Under Negotiation  Confirmed Artist(s)/Group(s):    Artist(s)/Group(s) under Negotiation: | | | | | | |
| **Performance Agreement Terms** | | | | | | |
| **Name of the Artist/Group** | **Number of Performances** | | **Performance Fee (USD)** | **Per Diem**  **(USD)** | **Other Conditions**  **(e.g. accommodation and local transportation)** | **Invitation Status**  **(Confirmed/**  **Under Negotiation)** |
|  |  | |  |  |  |  |

**C. Copresenter**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Information on the Organization** | | | | | | | |
| Name of the Organization | |  | | | | |
| Address | |  | | | | |
| Website | |  | | | | |
| Mission | |  | | | | |
| Description of the Organization | | [Festival]  Period, number of invited companies (artists), number of performances, number of venues, number of attendees (including participants and organizers)  [Venue]  Number of venues (including their seating capacity), number of invited companies (artists), number of performances, number of attendees (including participants and organizers) | | | | |
| Have you invited Korean artists/groups before? | |  | | | | |
| Artistic Director  /President | |  | | | | |
| Contact Person | |  | | | | |
| Position | |  | | | | |
| Contact | | Tel:  Email: | | | | |
| **Status / Terms and Conditions of Invitation** | | | | | | |
| **Invitation** : □ Confirmed □ Under Negotiation □ Unconfirmed  Confirmed Artist(s)/Group(s):    Artist(s)/Group(s) under Negotiation: | | | | | | |
| **Performance Agreement Terms** | | | | | | |
| **Name of the Artist/Group** | **Number of Performances** | | **Performance Fee (USD)** | **Per Diem**  **(USD)** | **Other Conditions**  **(e.g. accommodation and local transportation)** | **Invitation Status**  **(confirmed/**  **under negotiation)** |
|  |  | |  |  |  |  |

\* KAMS will contact and interview the artists before the final screening.

\* You may add rows if necessary.

Date:

Name (Please print.):

Signature:

**[Appendix 1\_Profile of Korean Artists/Groups]**

**<CENTER STAGE KOREA>**

**Profile of Korean Artists/Groups**

|  |  |  |
| --- | --- | --- |
| **1. Profile of the Artist/Group** | | |
| Name of the Artist/Group |  | |
| Business Registration Number  (Identification Number) |  | |
| Title of the Performance |  | |
| Information of the Performance |  | |
| URL of the Performance |  | |
| Genre |  | |
| Wight and Estimated Cost of Freight | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_KG / \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Korean won  (Please submit the quote for the freight.) | |
| Past Experience of Performing Abroad |  | |
| Name of the Person in Charge |  | |
| Contact Information | Tel:  Email: | |
| Number of Persons Needed for a Tour | Number of Persons: \_\_\_\_\_ persons | |
| **Name** | **Role** |
|  | *Artist* |
|  | *Manager* |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

\* You may add rows if necessary.

\* Agreeing to submit private information regarding the present application form, I hereby declare that the information provided is true and correct.

(day) (month) 2017

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(signature)